

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 62 Union Street-Rockland, ME 04841  
Web Site: [www.knoxcounty.gov/ema](http://www.knoxcounty.gov/ema)

6/5/2012

The meeting was called to order by Ray Sisk, Treasurer at 10:40 am at Knox County EMA Office.

Meeting Attendees:

Charles Jordan	Rockland Fire Chief	Foner Curtis	Lonza
Tim Polky	St George Fire	Laurie Beckwith	PBMC
Janelle Gunning	FMC	Jan Frost	ARC
Don Grinnell	Knox EMA	Ray Sisk	EMA Director

- Laurie Beckwith made the motion to accept the minute's of 4/3/2012 and seconded by Foner Curtis. All were in favor.

**Secretary's Report:**

Correspondence:

- Samples of letters to facilities- Tier 2 time, Open Office Days for Tier II Assistance, a list of Fire Departments.
- Tier 2 Reports received: Hampton Inns & Suites, Knox County Courthouse; Marriners (Rockport & Washington sites); Midcoast Recreation Center; Town of Camden; Vinalhaven's Fisherman's Co-op; George C. Hall; Owls Head Transportation Museum
- Letters of reminders of Tier 2 reporting to: Applebee's, Ferraiolo Construction, Marriners, Owls Head Transportation Museum, Rockland Landing Marina, RSU 13 Schools and William Atwood's Lobster Co.
- SERC Meeting Minutes for 5/15/2012
- Emergency Response Guidebook 2012 – Summary of Changes
- List of facilities in Knox County that need to report and have not before.

**Treasurer's Report:**

Received March 2012: Grant Reimbursements, HMG 8033-\$209.85; HMG 8046-\$401.37; HMG 8049-\$5355.21; HMG 8050-\$98.48; HMG 8052-\$180.00; HMG 8057-\$1683.39; HMG 8059-\$9773.53 Interest: \$3.74

Received April 2012: Grant Reimbursements: HMG 8050-\$109.12; HMG 8051: \$52.77; HMG-8052: \$442.54; HMG - 8053: \$14955.92; HMG 8057- \$1762.11; Interest - \$1.25

Bills pd out in March 2012: Personal Services: \$349.31; HMG 8046-\$401.36; HMG 8049-\$2789.37; HMG 8050-\$89.48; HMG 8051-\$35.86; HMG 8052-\$180.00; HMG 8053-\$14955.92; HMG 8057-\$1734.66; HMG 8058-\$793.08

Bills pd out in April 2012: Personal Services: \$385.91; General Operating Expenses: \$4.93; HMG 8049 - \$2896.47; HMG 8050-\$175.22; HMG 8052- \$442.54; HMG 8057-\$1666.29; HMG-8059; \$9773.53

LEPC Operational Fund balance as of 30 April 2012	\$ 781.08
Grant and other fund balances as of 30 April 2012	<u>\$14859.94</u>
Total balance in checkbook as of 30 April 2012	\$15641.02

- Laurie Beckwith made the motion to accept the treasurer's report and Tim Polky seconded the motion. All were in favor.

## TRAINING UPDATES:

### Knox Regional Response Team (Quarterly meetings)

Wednesday, May 16, 2012 @ 1800 hrs.	Rockland Fire Station	Mini-Drill: Response to a Hazardous Materials Incident- Vapor Cloud Present
Tentative Saturday, Sept. 15, 2011.	TBA	Annual HazMat Refresher
Wednesday, September 12, 2012 @ 1800 hrs. may be rescheduled	St. George Fire Station	Mini Drill: Response to a Hazardous Materials Incident-Injured person on loading dock
Wednesday, November 14, 2012 @ 1800 hrs.	Rockland Fire Station	Hazards of Compressed Gases

## OTHER TRAINING

Updated: 10/19-21 <sup>st</sup> 2012.	Camden Hills Regional High School	Mini Red Cross Disaster Institute
April 11, 2012	Waldo County	National Weather Sky Warm Training
August 21, 2012	Knox County EMA	G 402 Overview of Incident Command for senior elective officers the Knox County EMA Office at noon time and 5PM-
Nov. 8, 2012	Union Town Office	191 Course ICS/EOC Interface 8:30 am to 2:30 PM

## OLD BUSINESS:

- **Mitigation Plan update.**

The Mitigation Plan is still being worked on. Ray said that he wanted it to be completed by the end of June 2012. Once it has been received from FEMA I the towns will have to sign the plan that is when the 5 years will start. JoAnn Mooney was down in April to work with us to complete the Hazard Mitigation Plan. Ray has been working with the towns on their projected projects.

The Plan is available for review at the MRPC website (also accessible from the Knox EMA site) at:

<http://www.midcoastplanning.org/resourceDownloads.html>

- **Update of the Knox RRT/HAZMAT IQ discussion.**

There was no update at this time. Chris Leavitt, Chair of the Knox RRT is leaving the employment of St. George and going to a private sector but has agreed to stay on as Chair but will not be able to attend meetings as often as he would like.

The Knox RRT had a drill on May 14, 2012 at the McDougal School with Anhydrous Ammonia leak. Chief Jordan and some of the Techs went to a course in Waterville called HazMat IQ which is a very simplified version of a complex situation for substance ID and how to respond reactive. Deal with several different types of substances. Chief Jordan had a discussion about how HazMat IQ works.

Chief Jordan said that he will be looking to see that his Tech's entire are trained it. The cost of this program is \$5900.00. There was a lot of discussion on this subject.

## NEW/MISCELLANEOUS BUSINESS:

- **FSE at Medomak Valley High School (joint Knox/Lincoln County exercise)**

Ray said that there wasn't anything new at this point as school is winding down and everyone is very busy.

- **Knox/Waldo Full Scale Exercise.**

Knox and Waldo County is planning an Island Base incident MCI (missing aircraft) sometime in October 2012. This will be somewhere between Islesboro and North Haven. There will be a table top exercise in September and several meetings prior to the table top. Ray spoke about the exercise. The MCI seminar will be held on 6/23/12 at the CFAA in Camden at 6PM.

- **City Watch Information Sheet**

Donna needs the information to enter onto the City Watch spreadsheet so that we can send out messages thru voice, e-mail, and text messages, which we need you cell phone carrier.

- The next meeting will be Tuesday, August 7, 2012 @ 10:30 am at the Knox County EMA Office.
- A motion was made by Ray Sisk and seconded by Charles Jordan to adjourn the meeting 11:55 AM. All were in favor.

Respectfully submitted,

***Donna Allen***

Donna Allen  
LEPC Secretary